

26th May, 2017

Dear Group Co-Ordinator,

Annual General Meeting ("AGM")

I refer to our letters of 31st March and 5th May and wish to notify you that the second Annual General Meeting ("AGM") of Family Carers Ireland CLG will take place at 11h30 on Saturday 24th June, 2017 in the Ashling Hotel, Dublin 7. The meeting will be preceded by a short meeting of the National Convention (starting at 11h00).

I enclose the following documents:

1. Agenda of the AGM:

This sets out items for discussions, the format for the meeting together with matters to be considered and voted on by the members at the AGM by order of the Board.

2. Nominations for election to the Board:

A number of new directors are due to be elected at the AGM and nominations for the Management and Technical panels, which have been approved by the Nominations and Successions sub-committee of the Board are outlined in the attached documentation. The National Convention meeting which takes place before the AGM will agree nominations to the Family Carer panel of the Board.

3. Designated Group Representative Form:

If your group would like to vote at the AGM, can you as the Designated Group Representative complete the attached Designated Group Representative form confirming who is going to represent the group at the AGM. Please return same to Deirdre Horan, Family Carers Ireland, Market Square, Tullamore, Co. Offaly no later than Friday 16th June, 2017.

In the event your nominated representative is subsequently unable to attend the meeting can you make them aware that they should inform Deirdre Horan by phone (057 937 0203) so that we can arrange a proxy vote.

Please note that under the constitution group voting rights are based on the number of paid up members in the group as at the end of April, 2017.

Yours faithfully



Mary Conway
Company Secretary

Agenda

1. Chairperson's welcome and opening formalities.
2. To review the minutes of the AGM of 26th November, 2016 and consider any matters arising.
3. To receive and consider the Directors' Report, Annual Accounts and Auditors' Report for 2016.
4. To appoint the auditors and authorise the board to set their remuneration.
5. To elect directors.
6. To consider the following special resolutions:

Amend article 26 by deleting the role of the Convention in regard to nominating delegates to serve on the Carers' panel of the board so that the revised article reads

26. There shall be a National Convention comprising delegates from every member group in the country. The Convention shall meet two or three times a year, its role being to contribute to policy development. The National Convention shall be a non-executive, advisory body which shall operate under the general direction and control of the Board.

Amend article 32 by increasing the number of directors on the carer panel from 4 to 6 and stipulating that the board must provide for geographical balance in arranging the nomination process so that the revised article reads:

32. At the first Annual General Meeting of the Company, all the Directors of the Interim Board shall retire from office and a new Board of Directors (the Board of Directors) shall be elected by the member groups. The newly elected Board, and all subsequent Boards, shall comprise up to fourteen Directors made up as follows:

- a. Six shall be from a carer background (the board shall regulate the nomination process to ensure geographical balance on the carer panel);
- b. Three shall have technical expertise of relevance to some aspect of the company's activities (the board shall regulate the nomination election process by prescribing a required level of technical expertise);
- c. Three shall have significant management experience (the board shall regulate the nomination election process by prescribing a required level of management experience); and
- d. Up to two additional Directors co-opted by the Board.

7. To endorse the framework objectives of the FCI Strategic Plan 2018 - 2023
8. To note presentation of membership certificates to new Life Members
9. To consider any other business arising.



DESIGNATED GROUP REPRESENTATIVE FORM

Designated Group Representative: _____
(Please print name)

I confirm that _____ Carer Group has authorised

_____ to exercise the group's voting rights at the AGM of Family Carers

Ireland to be held on 24th June, 2017 in the Ashling Hotel, Dublin 7.

Signed: _____
Designated Group Representative

Dated: _____

Nominations to the Board of Family Carers Ireland (Short Biographies attached)

	Candidates nominated for election	Directors retiring in 2017	Directors remaining on the board
Carers Panel	Barbara Kovach (Tipperary)	Barbara Kovach (Tipperary)	Reene O'Rourke Kelly (Cork)
	Susan Hogan (Clare)	Susan Hogan (Clare)	Johanne Powell (Wexford)
	Kara Madden (Cork)		
Technical Panel	-	Ger Kavanagh (Cork)	Antoinette Green (Clare)
			Tess Hogan (Cork)
Management Panel	Eilish Smith (Tipperary)	Eilish Smith (Tipperary)	Pat Dolan (Sligo)
			Jim Waters (Mayo)

Carers Panel

The National Convention will meet on the morning of the AGM and agree the Carer nominations to the board.

Technical Panel

There is one vacancy on the Technical panel and no candidates nominated therefore no candidates will be deemed elected. The board of directors will review following the AGM.

Management Panel

There is one vacancy on the Management panel and one candidate therefore this candidate will be deemed elected.

Short Biographies of Candidates

Family Carers Panel

Candidate	Biography of Candidate
Barbara Kovach	Barbara is the mother advocate and full-time carer for her beautiful son Liam. Liam was born with Downs Syndrome and a heart condition, Liam will be 15 years old this July. Barbara at the young age of 12 helped together with her sisters took turns caring for their Grandmother who was housebound due to a fall and had Alzheimer's. Barbara also helped take care of their father who had terminal Cancer and died in 1986. After moving back from the USA in 2009, Barbara helped care for her mother until she passed away in 2011. In 2011 Barbara took part with her husband George and son Liam in the Prime Time Investigates Programme "Human Price of Cut Backs" to help highlight the plight of Carers. Barbara is a very active member of the Family Carers Ireland and helped to start a support group in Cashel. Barbara has served as a board member since 2012, and is active on committees working for Carers issues, and working groups and has spoken to politicians. She also gave a talk on issues experienced by Carers at a cross party forum in Leinster House on behalf of Family Carers. Barbara has spoken on local

	and national radio and has spoken to local and national newspapers and is very passionate about Carers issues.
Susan Hogan	<p>Susan has 44 years' experience as a Family Carer. She has cared for her daughter since birth and in recent years also her husband. She was founding chair of Enable Ireland in Co. Clare and worked in a voluntary capacity for 11 years setting up services for children and young adults.</p> <p>Susan has also worked for 20 years as Area Manager for Caring for Carers in Co. Clare, also helping with the establishment of Caring for Carers in other counties. She also organised the Caring in the Home course for 17 years and it is estimated that 1,500 carers were trained through their participation in the courses.</p> <p>Susan has also organised many other courses and speakers of relevance to the caring role and also the annual Respite Break.</p> <p>Susan was employed as an Executive Officer in the Public Services. She has been a carer and advocate for her disabled daughter for the past 44 years and also in latter years her husband. She was instrumental in the foundation of Cerebral Palsy Ireland (now Enable Ireland) in Co. Clare. She worked every day in a voluntary capacity and was chairperson for 11 years. Susan has been employed in Family Carers Ireland (previously Caring of Carers) for the past 18 years. As Area Manager she encompassed the role of Development Officer/Social Work and Training Officer. She has been a member of the board of Caring for Carers Ireland and a recent member of the Merger Committee. She is held in high regard by the community in Co. Clare for her work on behalf of Family Carers and those for whom they care. Should Susan become a member of the board it would guarantee that the interests of family carers are a priority.</p>
Kara Madden	<p>Kara is a carer for both her son and her mother and has extensive experience in dealing with mental health and carers issues. She is a member of FCI sub-group of National Convention for Family Carers of people with mental health issues. She has experience of administration and is an advocate and mentor for carers and is chairperson of Cork Consumer Panel Mental Health. She is willing to share her experience on the board of Family Carers Ireland.</p>

Management Panel

Candidate	Biography of Candidate
Eilish Smith	<p>Eilish is one of the founder members of Caring for Carers Ireland and has for many years been involved with people with Intellectual disabilities. As a teacher, she ran a programme with Transition year students in conjunction with the Mental Health Board which included a monthly social for parents and their children.</p> <p>Her qualifications include B. Comm. H. Dip. where she taught Accountancy, Business and Maths. Eilish spent the vast portion of her life in Administration as Deputy Principal and Principal. She has extensive experience in Human Relationships as it was a mixed ability school with over 600 students from all different backgrounds.</p>

