



## **Job Advertisement – Home Services Manager - North-West (Maternity Cover) (Open to Public Competition)**

Family Carers Ireland (FCI) is *the* national charity supporting over 500,000 family carers across the country who dedicate their lives to caring for loved ones such as children or adults with physical or intellectual disabilities, frail older people, those with palliative care needs or those living with chronic illnesses or addiction. We provide a range of supports and services for family carers nationally from our local support centres.

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The Home Services Manager (HSM) will lead the delivery and development of all Home Support Services (HSS) in **(Area 1 - Sligo/Cavan/Monaghan)** in accordance with the policies of Family Carers Ireland (FCI), ensuring the safety of the cared for persons and the Organisation's staff at all times. The Home Services Manager (HSM) is expected to increase FCI's share of home support hours delivered in their designated area. The Home Services Manager (HSM) will work closely within a nationwide network of other Home Service Managers (HSMs) and support national initiatives where appropriate.

### **Role Criteria:**

The Home Services Manager (HSM) must possess the following qualifications, skills and experience:

- Health & Social Care qualification is essential.
- Management in a healthcare or homecare setting desirable.
- Experience in managing a diverse workload and reporting to internal and external stakeholders.
- Experience/qualification in working with diverse groups of people.
- Fluent in the English language.
- Strong people management skills, with an ability to work well with others.
- Strong administrative skills are essential tied with an ability to manage set budgets and ensure a smooth delivery of supports throughout the designated area.
- Be an excellent communicator, flexible in attitude and approach to the job.
- A willingness to learn and a desire to implement a culture of continuous improvement within their team.
- A willingness to help out other colleagues.
- A strong work ethic is essential.
- Willingness to travel and do some evening work when required.
- Full drivers' licence with access to transport.

**Terms & Conditions: Specified purpose contract, full-time role** (37 hours per week – Monday to Friday). Area 1 maps on to HSE CHO 1 area. The successful candidate will be based from either our Sligo office or Killnaleck, Co Cavan office. The office location will be chosen depending on which is closer to the successful candidate's home. Flexibility to travel to meetings as required is essential.

The remuneration for this role includes an annual salary of €54,075 and access to a defined contribution pension scheme. The annual leave entitlement for this role is 26 days per year.

**Application Process** - Applicants are invited to submit their up-to date CV and cover letter demonstrating how they meet the above criteria to [recruitment@familycarers.ie](mailto:recruitment@familycarers.ie) no later than **Thursday 7<sup>th</sup> November 2023**.

Prospective candidates may contact us for a copy of the job description and full details regarding the terms and conditions of the role if they wish.

***Family Carers Ireland is an Equal Opportunities Employer***