



Job Advert: Research Manager (Open to Public Competition)

Family Carers Ireland (FCI) is *the* national charity supporting family carers across the country who dedicate their lives to caring for loved ones such as children or adults with physical or intellectual disabilities, frail older people, those with palliative care needs or those living with chronic illnesses or addiction. We provide a range of supports and services for family carers nationally from our local support centres.

Family Carers Ireland is currently recruiting a **Research Manager** reporting to our Head of Communications and Policy.

A strategic objective of Family Carers Ireland is to shine a light on the realities of caring in Ireland. Our capacity to achieve this is based on our ability to undertake robust care-related research; to disseminate these research findings and provide compelling insights into the lives and experiences of family carers. FCI strives to adopt creative approaches to data collection, analysis and reporting that incorporates the views and experiences of family carers. The Research Manager will have a proven track record in managing research projects including liaising with vulnerable groups, academics, and funders; planning and coordinating teams; managing budgets; and have excellent report writing, presentation and dissemination skills. They will have an excellent understanding of both quantitative and qualitative methodologies, including designing and analysing surveys, moderating workshops, conducting interviews, and analysing data.

Role Criteria: The successful candidate should possess the following **essential** criteria.

- Masters or PhD level qualification in health, social policy, sociology, human rights, or a related discipline.
- At least three (3) years' experience working on Irish health, disability, or social care policy.
- Proven experience of planning, managing, and delivering research projects.
- Proven record of producing accurate and high-quality work to tight deadlines.
- Proven ability to communicate effectively verbally and in writing to different audiences.
- Understand, support, and drive the vision and mission of Family Carers Ireland.
- Excellent IT skills- mainly MS Word, Excel, Outlook, PowerPoint, CRM etc.
- Experience and confidence using virtual technologies such as Zoom, Teams and videoconferencing platforms.
- Proven networking skills.
- Flexibility in attitude and approach to the job.
- A strong work ethic.
- Have excellent interpersonal skills with a proven ability to work collaboratively.
- Ability to multi-task in a very fast-paced work environment.
- Driving licence, with access to car.

Terms & Conditions: Permanent, full-time contract (37 hours per week; Monday – Friday), however there may be flexibility to work a 30-hour week with salary and annual leave pro-rated accordingly. The successful may work remotely from home, from a Family Carers Ireland centre or a hybrid model. Flexibility to travel to meetings as required is essential.

Prospective candidates may contact us on the email address below for a copy of the job description or details regarding the terms and conditions of the role if they wish.

Application Process - Applicants are invited to submit their up-to date CV and cover letter demonstrating how they meet the above criteria to recruitment@familycarers.ie no later than **Tuesday, 6th August 2024**.

Family Carers Ireland is an Equal Opportunities Employer

